



## ACADEMIC / CAREER PLAN

### PART A: STUDENT PERSONAL INFORMATION:

1. **Title:** Mr.  Mrs.  Miss  **Student Index No:** \_\_\_\_\_
- a) **Full Name:** \_\_\_\_\_
- b) **Male:**  **Female:**
- c) **Program:** \_\_\_\_\_ d) **Year:** \_\_\_\_\_
- e) **Career Choice:** \_\_\_\_\_ f) **Cumulative GPA :** \_\_\_\_\_

### EDUCATION BACKGROUND

	Specialization	When (From – To)	Where (Institution)
High school certificate			
Apprenticeship certificate			
Industry certificate/license			
Other?			

### EXPERIENCES

**Other experiences I have had** (other than employment, such as volunteer work, leadership in your church, mobilizing people and resources, repairing household items, sewing, etc.)

Experience	Skills acquired

**PART B: 4-YEAR ACADEMIC COURSES PLAN**

**YEAR ONE - SEMESTER ONE**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 101	Communication Skills	3		
PLC 103	Critical Thinking and Practical Reasoning	3		
PLC 105	Fundamentals of Financial Accounting	3		
BIT 101	Introduction to Calculus	3		
BIT 103	Introduction to Computing	3		
BIT 105	Principles of Management	3		
<b>TOTALS</b>		<b>18</b>		

*aGrade = Actual Grade*

*xGrade = Expected Grade*

**YEAR ONE – SEMESTER TWO**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 100	African Studies	3		
PLC 102	Introduction to Philosophy	3		
PLC 104	Academic Writing	3		
BIT 100	Intermediate Calculus	3		
BIT 102	Programming Fundamentals	3		
BIT 104	Business Computing (Office Applications)	3		
<b>Total</b>		<b>18</b>		

**YEAR TWO – SEMESTER ONE**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 201	Microeconomics	3		
BIT 201	Object Oriented Programming (Java)	3		
BIT 203	Financial Accounting	3		
BIT 205	Web Technologies	3		
BIT 207	Introduction to Business Information Systems	3		
BIT 209	Statistics and Probability	3		
<b>Total</b>		<b>18</b>		

**YEAR TWO – SEMESTER TWO**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 200	Macroeconomics	3		
BIT 200	Partnership and Company Accounting	3		
BIT 202	Visual Programming (Dot Net Framework)	3		
BIT 204	Introduction to Data Analytics and Visualization	2		
BIT 206	Data Structures and Algorithms	3		
BIT 208	Database Management System	3		
BIT 210	System Analysis & Design	3		
<b>Total</b>		<b>20</b>		

**YEAR THREE – SEMESTER ONE**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 301	Research Methods	3		
BIT 301	Software Engineering	3		
BIT 303	Business Law	3		
BIT 305	Cost and Managerial Accounting	3		
BIT 307	Data Communication and Computer Networks	3		
BIT 309	E-commerce	3		
BIT 311	Web-Based Application Development	3		
<b>Total</b>		<b>21</b>		

**YEAR THREE – SEMESTER TWO**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
BIT 300	Human Behaviour in Organizations	3		
BIT 302	Mobile Applications Development	3		
BIT 304	Human-Computer Interaction	3		
BIT 306	Operating Systems	3		
BIT 308	Business Finance and Corporate Strategies	3		
BIT 310	Logistics and Supply Chain Management	3		
BIT 312	Management Information System	3		
<b>Total</b>		<b>20</b>		

**YEAR FOUR – SEMESTER ONE**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 401	Leadership Seminar I	2		
BIT 401	Systems Administration and IT Infrastructure Management	3		
BIT 403	Business Ethics & Professionalism	3		
BIT 405	IT Project Management	3		
BIT 407	Business Intelligence Systems	3		
BIT 409	Mobile and Ubiquitous Computing	3		
<b>Total</b>		<b>17</b>		

**YEAR FOUR – SEMESTER TWO**

<i>Course Code</i>	<i>Course Title</i>	<i>Credit</i>	<i>xGrade</i>	<i>aGrade</i>
PLC 400	Project / Capstone	6		
PLC 402	Leadership Seminar II	2		
BIT 400	Information Security	3		
BIT 402	IT Entrepreneurship	3		
BIT 404	Emerging Information Technologies	3		
<b>Total</b>		<b>17</b>		

**PART C: STRATEGY:**

1. Identify the problems which will stand in the way of your academic success

---



---



---



---

2. Did you have difficulty with the course content?

If yes, then consider the following options:

- i. Retake courses, especially prerequisite courses
- ii. Plan regular consultations with the course Tutor and/or Teaching Assistants
- iii. Seek assistance from a campus resource such as the Counsellors
- iv. Join a study group

3. Have you acquired the learning strategies that will allow you to be an effective student, for example, time management, study skills, exam mastery techniques, writing competency, presentation skills, etc.?

If not, consider the alternatives below:

- i. Consulting with Student Academic Success Services.
- ii. Taking an on-campus workshop, for example, "Presentations Skills" or "Exam Study Tips" through the Learning Commons

4. What is your motivation for taking up this program?

---

---

---

---

5. Why did you join Palm?

---

---

---

---

6. What are your plans after school?

	Immediately after school	sometime after school	later after school
Get a job			
Start a business			
Gain admission into graduate school			

**PART D: EVALUATING SUCCESS OF THE ACADEMIC PLAN:**

This academic plan serves as both a guide to success and a tool to measure your progress toward meeting your academic goals. As you discover yourself, areas of interest and strength, you may need to make adjustments to your academic plan. We encourage you to re-visit your plan periodically with your advisor or counsellor as a way to keep track and also to acknowledge your progress.